

Ullal Town Municipal Council

Right To Information Act. 2005.4(1)(b)

1.	Parti culars of organization,function and duties of public Authority	<p>The Town Municipal Council , Ullal D.K. District consists of 27 councillors elected from the ward, 5 Councillors nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head council is the President elected from among the Councillors of ther Wards. There is also a Vice Presidnet elected from among the Councillors to exercise such powers delegated to him by the president. The officer appointed by the Govt. is the executive head of the Council. The Municipality Engineer/Engineers /Health Inspectors/Manager/FDA/SDA /Bill Collectors meter Readers Pourkarmika and other staffs.</p> <p>The council has obligatory function such as maintenance of roads, markets public toilets, supply of drinking water ,cleaning of streets ,removal of garbage, regulation of bulidings, slaughter public hygiene, prevention of contagious diseases, registration of births and deaths streetlighting discretionary function like maintenance of parks gardens libraries hospitals providing entertaining public places, slum upgradations promotion of cultural, educational and aesthetic aspects urban maintenance of destitute homes and implementation of urban poverty alleviation programme spons Govt etc.,</p>
2	Powers and durites of the officers	<p>(i) The Chief officer as the executive head shall exercise such powers as may be delegated to him Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) He shall have the powers to grant ,give or issue under his signature all licences and provision extracts of the public documents/certificates which may be granted under the provsions.</p> <p>(iii)He is also empowered to withhold or suspend or withdraw such licences if found to be against interest of public or the Municipality.</p> <p>• (iv) He as powers to operate municipal funds ,to receive ,recover to the and credit to the Mnicipal for fees ,taxes collected by the Municipality and to make payment towards execution of work procurements, disbursement of salaries to the staff and honorarium/Meeting fees etc. members of the council.</p> <p>(v) He can invite tenders through public notice of execution of works or procurements required by the municipal council.</p> <p>• (vi) He can entered into a contract on behalf of the council</p> <p>(vii) He also has the powers to transfer rights of the properties in favour of the the transferences in the registers.</p> <p>(viii) He has powers to enter and inspect building and</p>

		<p>to remove unauthorized construction encroachment advertisements, prevent nuisance hazardous activities etc.</p> <p>(ix) He has powers to sanction leave, advance to the staff and to oversee their works as controlling</p> <p>(x) The Assistant Engineer has powers to sanctions and estimate up to 20000/-</p> <p>(xi) The Junior Engineer has powers to sanction and estimate up to Rs. 10000/-</p> <p>(xii) All other staff of the Municipal council do not have individual powers but assist the Chief Officer to carry out his duties and functions.</p>
3.	The procedure followed in the Decision making process including channels of supervision and accountability.	<p>The proposals received by the Municipal council in the matters of execution/repairs of infrastructure works are processed and examine by the Chief Officer in terms of the provision of the Karnataka Municipalities Act/the instructions of the Govt and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Chief officer is required to prepare the agenda for the meeting of the council in consulation with the President and send to all the members atleast 7 days in advance. After approval of the proposal by the council the The Chief officer can implements the decision if such decisions are within the powers of the Council in such reasonable time as may be required, If the decision required the approval of higher field officers or the Govt. The chief officer will accordingly seek the approval;</p> <p>The Deputy commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend/set aside the decisions if found to be contrary to the provision of the Karnataka Municipalities Acts The council and the Chief officer are accountable for all happenings in the municipality</p>
4	The Norms set for the discharge of functionof the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.
5	Rule, regulations, instruction manuals andrecords held by the Municipal council or under its control or used by its emp[loyees for discharging	<p>(1)The Karnataka Municipal Taxation Rules 1966,</p> <p>(ii)Karnataka Municipalities(Election of Councillors)Rules,</p> <p>(iii) The Karnataka Municipalities(President and Vice-President)elections Rules.</p> <p>(iv)The Karnataka Municipalities(Powers and Expenditure)Rules 1986</p> <p>(v)The Karnataka Municipalities(Accounts) Rules</p> <p>(vi) The Karnatake Municipalities(Limitations on the powers of contract)Rules 1966</p> <p>(vii)The Karnataka Municipalities(Preparation of Plans and Estimates and Execution of Municipal works) Rules 1966.</p> <p>(viii) Karnatak Municipalities(Guidance of Officers,grant of copies and Miscellaneous Provisions Rules 1966.</p> <p>(ix) The Karnataka Municipalities(procedure and Conduct of Business) Rules 1977</p> <p>(x) The Karnataka Municipalities(Recruitment of officers and Employees)Rules 2004</p> <p>(xi) The Karnataka Municipalities(Conditions of service) Rules 1987</p>

		<p>(xii)The Karnataka Municipalities Accounts Rules 1965</p> <p>(xiii)Bye-laws to regulate buildings.</p> <p>(xiv)Circular instructions issued by the Govt. from time with regard to implementation sponsored Programmes.</p> <p>(xv) The Map/Notifications with regard to constitution of the Municipality and the council</p> <p>(xvi) The details such as extent,type ofuse and name of the owners of all properties situated limits of the Municipalities.</p> <p>(xvii)Records of Births and Deaths of persons within the Municipalities</p> <p>(xviii)Basic data such as No. of street length of roads, No. of properties,play grounds,schools,post offices,bank public offices tc.,</p>
6	A statement of the categories of documents that are held by the Municipality or under its control	<p>a) Municipal Assessment Register containing the property details and assessment</p> <p>b) Cash Book Register indicating all receipts and expenditure</p> <p>c) Copies of the sanctioned plan of buildings</p> <p>d) Birth and death Registers</p> <p>e) Register of the proceeding of the Municipal council</p> <p>f) Register containg assets of the Municipality</p> <p>g) Project Reports and Maps of the road,drainage,water supply and other infrastructure facility the Municipality</p>
7	The particulars of any arrangements that exists for consultation with or representation by the members of ther public in relation to the formulation of policy of ther Municipality or implementation thereof:	The Programmes and policies of the municipality are formulated by members of the municipality non other than public representatives. The Municipality in certain occasions does consult the the public/local welfare association/NGOs wherever necessary
8	A statment of the boards councils. Committees and other bodies consisting of two or more persons constituted as its part or for the purport of its advise and as to whether meetings of those boards, councils commits and other bodies are open to the public or the minutes of such meeting are accessible for public.	A Standing committee consisting of 7 No. of Councillors to deal with the matter of taxation,public health education social justice town planning and accounts is constituted on yearly the meeting of this committee are open to public except those exempted under the provision of the Information Act 2005

9. directory of its officers and employees.

S.No.	Name	Designation
1	Sri. B.C.Sadananda	Chief Officer
2	Sri. Shridhar Naik	Junior Engineer
3	Sri. Krishna Murthy Reddy	----- " -----
4	Smt. Lolakshi	First Division Assistant
5	Kum.Rajyashri Gayathri.A.V.	Accountant
6.	Smt.Vani.V.Alva	Community Affairs Officer
7	Smt Lily Nair	Junior Health Inspector
8	Smt. Pushpavathi	Second Division Assistant
9	Sri Rohinath	Community Organsior
10	Sri. Devadas	Bill Collectors
11	Sri. Purushothama	----- " -----
12	Sri. Chandrasaha	----- " -----
13	Sri. S. Bhujanga	Pump Operators
14	Sri. A. Anand Babu	----- " -----
15	Sri. Abdul Majeed	Senior Valveman
16	Sri Shrijesh KP	Valveman / Helper
17	Sri Vishwanath	----- " -----
18	Sri.Sebastian Charles D'Lima	Bill Clerk
19	Sri. K.Ramesh	Sanatory Supervisor
20	Smt Dhanalaxmi	Attender
21	Smt Rajivi	Pourakarmika
22	Sri Premananda	----- " -----
23	Sri Angara	----- " -----

10. The monthly remuneration received by the officers and employees of the Municipality,including the system of compensation as provided in its regulations:

The remuneration of the officers and officials is furnished below:-

S.No.	Name	Amount
1	Sri. B.C.Sadananda	19154.00
2	Sri.Shridhar Naik	13951.00
3	Sri. Krishna Murthy Reddy	12582.00
4	Smt. Lolakshi	12250.00
5	Kum.Rajyashri Gayathri.A.V.	11400.00
6.	Smt.Vani.V.Alva	10602.00
7	Smt Lily Nair	8857.00
8	Smt. Pushpavathi	8352.00
9	Sri Rohinath	8352.00
10	Sri. Devadas	12582.00
11	Sri. Purushothama	11776.00
12	Sri. Chandrasaha	9870.00
13	Sri. S. Bhujanga	12300.00
14	Sri. A. Anand Babu	11676.00
15	Sri. Abdul Majeed	8102.00
16	Sri Shrijesh KP	6977.00
17	Sri Vishwanath	6977.00
18	Sri. Sebastian Charles D'Lima	11676.00

19	Sri. K.Ramesh	8521.00
20	Smt Dhanalaxmi	6843.00
21	Smt Rajivi	7246.00
22	Sri Premananda	7246.00
23	Sri Angara	8685.00

11. Details in respect of the information available to or held by it, reduced in an electronic form:

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading Room, if maintained for public use

The Municipality has the following facilities to help the citizens for obtaining information.

- 1) Notice Board and Direction Boards.
- 2) Information Boards

13. The names designations and other particulars of the Public Information Officers:

	Name	Designation
1	Sri. B.C.Sadananda	Chief Officer
2	Smt Vani Alva	CAO

Sd/

**Chief Officer,
Ullal Town Municipal Council,
D.K.**